

# West Islip Union Free School District

## Application and Permit for Use of School Buildings or Grounds

*Type or Print Firmly*

**\*DOES NOT INCLUDE:  
TOURNAMENTS/SUMMER CAMPS**

Name of Organization WI SOCCER CLUB  
 Person Requesting Permit MICHAEL LOMBARDI  
 Person in Charge MICHAEL LOMBARDI  
 School: 1<sup>st</sup> Choice \*Access To Turf Lights - HS  
 2<sup>nd</sup> Choice \*\*Portable Light - Udall Football Field

Nature of Event FIELD USE  
 Phone # - FALL 2020 - FIELD USE  
 Phone # - MONDAY SUNDAY  
 \* WED. 10/27/20 - SUN. 11/29/20  
 Date(s) HS: STADIUM FIELD  
 Date(s) UDALL: FOOTBALL FIELD  
MASERA FIELD  
 FALL: Mon.-Fri. 4:00pm-9:00p,  
Sat. & Sun. 9:00am-3:00p,

**\*/\*\* NOTE: LIGHTS ARE PERMITTED UNTIL 9:00PM**

<u>AREA REQUESTED</u>	<u>EQUIPMENT REQUESTED</u>
<input type="checkbox"/> Gymnasium	<input type="checkbox"/> Microphone #required _____
<input type="checkbox"/> Playground	<input type="checkbox"/> Lectern #required _____
<input type="checkbox"/> Auditorium	
<input type="checkbox"/> Cafeteria	<input type="checkbox"/> Risers #required _____
<input type="checkbox"/> Kitchen	<input type="checkbox"/> Chairs #required _____
<input type="checkbox"/> Classroom(s) # _____	<input type="checkbox"/> Tables #required _____
<input checked="" type="checkbox"/> Other (specify) <u>FALL 2020 - FIELD USE</u>	
Comments _____	

**GENERAL INFORMATION**

Approximate # of adults \_\_\_\_\_

Approximate # of children \_\_\_\_\_

Start \_\_\_\_\_ Finish \_\_\_\_\_

Event setup \_\_\_\_\_

Event time SEE ABOVE

Cleanup/Exit \_\_\_\_\_

*The undersigned, an officer of the organization requesting use of school facilities, guarantees observance of all regulations governing use of the facilities of the West Islip School District, payment of any charges incurred and states that the organization agrees to indemnify and save harmless the District and the Board of Education against any and all claims for damages or injury to persons or property that may be occasioned by, or arise from, the use of such facilities.*

President of Organization MICHAEL LOMBARDI  
 Signature \_\_\_\_\_ Date JUNE 22, 2020  
 Address 115 WATTS PLACE, WI NY 11795 Phone 631-804-2885

FOR DISTRICT USE ONLY			
Notification:	Building Principal <u>HIGH SCHOOL ANTHONY BRIDGEMAN / UDALL M.S. DANIEL MARQUARDT / DISTRICT FIELD MASERA</u>	Date _____	
	Athletic Director _____	Date _____	
	Facilities Director <u>JAMES BOSSE</u>	Date _____	
<u>FALL Health &amp; Safety Plan on File</u>			
<u>Approved Insurance on File for HERC Rentals</u>			
Insurance verified	<input checked="" type="radio"/> Yes <input type="radio"/> No	Initial <u>(initials)</u>	Insurance Expires <u>9/1/21</u>
Hold Harmless Agreement	<input checked="" type="radio"/> Yes <input type="radio"/> No	Initial <u>(initials)</u>	On File
Permit Approved	<input checked="" type="radio"/> Yes <input type="radio"/> No	Pending <u>(initials)</u>	
<b>PERMIT APPROVAL</b> <u>Baronette M. Quinn</u>		FALL 2020 #229123 - Udall #229133 - H.S. #229144 - MASERA	
Superintendent of Schools _____			
The West Islip Union Free School District has a fee schedule for use of facilities. If applicable, the organization will be invoiced for all expenses incurred by the District.			

**West Islip Union Free School District  
Regulations for Use of School Buildings and Grounds**

1. The use of buildings and grounds is subject to the provisions of Section 414 of the New York State Education Law. The Board of Education has the authority to regulate the dates and hours buildings may be used. School activities take precedence in the use of school facilities and the district reserves the right to cancel any reservations.
2. Organizations are required to follow the facilities fee structure. An organization whose membership is comprised of ninety percent (90%) or greater of District residents may apply to use the facilities free of charge for activities that are permitted under State law. The District may request written verification of membership. Additionally, only those organizations that are recognized with not-for-profit status may use the facilities at no cost, and only if no cost for its use is incurred by the district. An applicant may show that it is a nonprofit organization by any of the following means:
  - a. Proof that the Internal Revenue Service currently recognizes the applicant as an organization to which contributions are tax deductible under Section 501(c)(3) of the Internal Revenue Code;
  - b. A statement from a State taxing body or the State attorney general certifying that:
    - i. The organization is a nonprofit organization operating within the State; and
    - ii. No part of its net earnings may lawfully benefit any private shareholder or individual;
  - c. A certified copy of the applicant's certificate of incorporation or similar document if it clearly establishes the nonprofit status of the applicant, or
  - d. Any item described in paragraphs (b) (1) through (3) of this section if that item applies to a State or national parent organization, together with a statement by the State or parent organization that the applicant is a local nonprofit affiliate.
3. Organizations with permission to use school facilities must be responsible for the conduct of participants and spectators attending a function. The permit is issued for a specific facility and time. Use of other areas is prohibited. Adult supervision is required at all times, for all events. No child may be in hallways or bathrooms without adult supervision. Organizations using athletic fields are expected to be courteous to residential neighbors.
4. Organizations utilizing the swimming pool must obey all state and local regulations governing the use of swimming pools. The organization must have one qualified lifeguard for each 75 bathers. The organization must provide the district with copies of certificates or documentation verifying lifeguard qualifications. The lifeguard shall not engage in activities which may distract from lifeguarding duties.
5. Parking is in designated parking areas only. Parking in fire lanes, lawn areas, or along yellow-striped curbs is prohibited. Driving vehicles of any type on the grounds or fields is strictly prohibited.
6. Smoking, the use of tobacco or illegal substances, gambling, or the possession/use of intoxicating beverages is strictly prohibited in buildings and on the grounds of the West Islip School District.
7. At the completion of an activity, organizations must ensure that all windows are secured; the area is clean and all refuse is placed in proper receptacles, and tables and chairs are cleaned and returned to their proper places.
8. Moving, modifying or dismantling any equipment, supplies or furniture is prohibited unless previously arranged with the District.
9. Eating and drinking in gymnasiums, auditoriums, libraries, labs, classrooms and the pool area is prohibited.
10. Any accident or incident which occurs on school property must be immediately reported by the person in charge to the building principal or head custodian
11. If an event is canceled, the organizer or organization president must inform the Office of Buildings & Grounds immediately. Do not notify the event site.

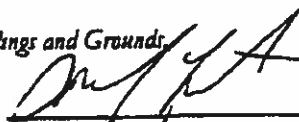
*Failure to adhere to the West Islip Regulations for Use of School Buildings and Grounds may result in the suspension and/or revocation of the permit. Organizations that fail to adequately supervise activities may be assessed a[n additional] fee for supervision and/or cleaning by district personnel.*

I have read and acknowledge the Regulations for Use of School Buildings and Grounds.

Print Name

Mick Lombardi

Signature



Title

President

Date

6/29/20